

2-23-1996

## Board of Trustees Meeting Minutes 1996-02-23

Bowling Green State University

Follow this and additional works at: <https://scholarworks.bgsu.edu/bot>

---

### Repository Citation

Bowling Green State University, "Board of Trustees Meeting Minutes 1996-02-23" (1996). *Board of Trustees Meeting Minutes*. 766.

<https://scholarworks.bgsu.edu/bot/766>

This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.

MINUTES  
Board of Trustees  
Bowling Green State University  
February 23, 1996

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Assembly Room of McFall Center, Bowling Green Campus on February 23, 1996: John A. Laskey, Chair; G. Ray Medlin, Vice Chair; Jason Bristol, David A. Bryan, C. Ellen Connally, Alvin Heard, Delbert L. Latta; Michael J. Marsh, Kermit Stroh. John C. Mahaney, Jr. and Valerie L. Newell were not present.

Also present were President Sidney A. Ribeau; Lester E. Barber, Executive Assistant to the President and Secretary to the Board; Fiona MacKinnon-Slaney, Chair, Faculty Senate, and 1995-96 Faculty Representative to the Board; Matt Jordan for Jeff Stefancic, 1995-96 Undergraduate Student Representative to the Board; Vilma Matos-Ortiz, 1995-96 Graduate Student Representative to the Board; Bryan Benner, 1995-96 Administrative Staff Representative to the Board; Nancy Lee, 1995-96 Classified Staff Representative to the Board; Eloise E. Clark, Vice President for Academic Affairs; J. Christopher Dalton, Vice President for Planning and Budgeting; Robert L. Martin, Vice President for Operations; Philip R. Mason, Vice President for University Relations; Gaylyn J. Finn, Treasurer; media representatives; and a number of observers.

Chair Laskey called the meeting to order at 10:00 a.m.; the Board Secretary called the roll and announced that a quorum was present (seven Trustees).

MINUTES

Motion was made by Mr. Medlin and seconded by Judge Connally that the minutes of the meeting of December 1, 1995, be approved as written. The motion carried.

PRESIDENT'S REPORT

Vice President for Academic Affairs Appointment

Pending ratification by the Board of Trustees this morning, Dr. Charles Middleton, Dean of the College of Arts & Sciences at the University of Colorado, has been appointed Vice President for Academic Affairs at Bowling Green State University, effective July 1, 1996.

National Merit Scholars

The number of national merit scholars that BGSU has attracted is evidence of the quality of students we attract. Bowling Green is the first among the Mid-American Conference (MAC) universities in number of merit scholars. A total of 42 students who were named National Merit Finalists during their senior year of high school enrolled at the University last fall. I might add this compares to 33 who attended the University of Toledo (second place) and 19 who attended Miami University (third place). BGSU was second among public universities in Ohio, coming in behind Ohio State University which had 91. This is the second year BGSU has ranked first among the MAC schools and second in the state. Nationally, only 17 public universities attracted more national merit scholars than BGSU.

## FINANCIAL AFFAIRS/ FACILITIES COMMITTEE

Mr. Latta reported that the Financial Affairs and Facilities Committee met on Thursday afternoon and reviewed two action items.

Proposed 1996-97 Miscellaneous Auxiliary Budgets

No. 23-96 Mr. Latta moved and Mr. Medlin seconded that approval be given to the Revised 1995-96 Miscellaneous Auxiliary Budgets and to the Proposed 1996-97 Miscellaneous Auxiliary Budgets, as listed below; and that the President, or his designee be, and hereby is, authorized to effect interfund transfers as determined appropriate for the 1995-96 fiscal year and within the approved budget lines for the 1996-97 Miscellaneous Auxiliary Budgets.

SUMMARY OF 1996-97 RECOMMENDATIONS  
FOR MISCELLANEOUS AUXILIARY BUDGETS REVENUE

	1995-96 Approved Budget	1995-96 Revised Budget	1996-97 Proposed Budget
Central Stores	\$1,633,059	\$1,413,723	\$1,413,723
Farm Leases	\$33,672	\$32,928	\$32,928
Golf Course	\$531,668	\$562,000	\$571,637
Ice Arena Summer Programs	\$163,000	\$195,147	\$187,500
Little Shop	\$139,911	\$136,277	\$144,320
Millikin Hotel	\$39,900	\$37,360	\$36,060
Parking Services--Firelands	\$36,230	\$36,230	\$37,550
Parking & Traffic/Shuttle Svc.	\$981,000	\$981,000	\$1,029,099
Reprographics	\$608,573	\$558,573	\$575,073
Research Enterprise Park	\$22,474	\$22,474	\$27,422
Summer Sports School	\$197,000	\$228,000	\$230,000
Telecommunications Services	\$4,160,000	\$3,960,000	\$4,160,000
Transportation Services	\$153,945	\$127,675	\$129,428
University Bookstore	<u>\$5,138,095</u>	<u>\$5,344,760</u>	<u>\$5,558,157</u>
<b>TOTALS</b>	<b>\$13,838,527</b>	<b>\$13,636,147</b>	<b>\$14,132,897</b>

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Marsh, Mr. Medlin, Mr. Stroh. The motion was approved with seven affirmative votes.

Emergency Auxiliary Improvement Project

No. 24-96 Mr. Latta moved and Mr. Stroh seconded that the Board of Trustees has reviewed and ratified the allocation of \$9,793.00 for the following emergency Auxiliary Improvement Project.

### Auxiliary Services

#### REED STREET WAREHOUSE

- 1) Reed Street Warehouse Roof & Ceiling Repairs      \$9,793.00

(Due to the safety/service implications of this project, emergency funding was approved)

The Board Secretary conducted a roll call vote with the following results:  
Voting "yes"--Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Marsh, Mr. Medlin, Mr. Stroh. The motion was approved with seven affirmative votes.

### HUMAN RESOURCES/UNIVERSITY PROGRAMMING COMMITTEE

Mr. Stroh announced that the Human Resources and University Programming Committee met on Thursday afternoon and reviewed two action items.

#### 1996-97 Promotion and Tenure Recommendations

Chair Laskey asked Vice President Clark to read the list of promotion and tenure candidates. Dr. Clark asked that those candidates present please stand to be recognized.

No. 25-96 Mr. Bryan moved and Mr. Medlin seconded that approval be given to the following 1996-97 Promotion and Tenure Recommendations. The motion was approved with no negative votes.

### PROMOTION & TENURE RECOMMENDATIONS 1996-97

#### COLLEGE OF ARTS & SCIENCES

##### Tenure

Dr. Kurt D. Deshayes, Chemistry

##### Tenure & Promotion to Associate Professor

Dr. Lillian Ashcraft-Eason, History

Dr. Julie Barnes, Computer Science

Dr. Nancy Brendlinger, Journalism

Dr. Federico A. Chalupa, Romance Languages

Dr. Kit C. Chan, Mathematics & Statistics

Dr. Hanfeng Chen, Mathematics & Statistics

Dr. Monica A. Longmore, Sociology

Dr. Helen J. Michaels, Biological Sciences

Mr. Shawn P. Morin, Art

Dr. Marc V. Simon, Political Science

Dr. Guy W. Zimmerman, Computer Science

##### Promotion to Associate Professor

Dr. W. Robert Midden, Chemistry

##### Promotion to Professor

Dr. Neal L. Carothers, Mathematics & Statistics

Dr. Briant H. Lee, Theatre

Dr. Alice I. Philbin, English



### COLLEGE OF BUSINESS ADMINISTRATION

#### Tenure

Dr. Mary S. Doucet, Accounting and MIS

#### Tenure & Promotion to Associate Professor

Dr. W. David Albrecht, Accounting and MIS

Dr. Timothy S. Fuerst, Economics

Dr. Shane A. Johnson, Finance

Dr. J. Kevin Quinn, Economics

Dr. Philip A. Titus, Marketing

#### Promotion to Professor

Dr. Raj A. Padmaraj, Finance

### COLLEGE OF EDUCATION & ALLIED PROFESSIONS

#### Tenure

Dr. Edward Jadallah, Curriculum and Instruction

Dr. Stephen J. Langendorfer, School of HPER

Dr. Joy K. Potthoff, Family and Consumer Sciences

#### Tenure & Promotion to Associate Professor

Dr. Sherlon P. Brown, Foundations and Inquiry

Dr. Cindy S. Gillespie, Curriculum and Instruction

Dr. Joseph E. Havranek, Special Education

Dr. Carolyn J. Palmer, Higher Education and Student Affairs

Dr. Jerome Quarterman, School of HPER

#### Promotion to Associate Professor

Dr. Michael D. Coomes, Higher Education and Student Affairs

#### Promotion to Professor

Dr. Mary T. (Molly) Laflin, School of HPER

### COLLEGE OF HEALTH & HUMAN SERVICES

#### Promotion to Professor

Dr. Steven P. Lab, Criminal Justice Program

Dr. Linda Petrosino, Communication Disorders

### COLLEGE OF MUSICAL ARTS

#### Tenure

Dr. Bruce Moss, Music Education

#### Tenure and Promotion to Associate Professor

Dr. Mark Munson, Music Education

Dr. Mary Natvig, Music Composition and History

#### Promotion to Professor

Dr. Vincent Corrigan, Music Composition and History

Dr. Marilyn Shrude, Music Composition and History

### COLLEGE OF TECHNOLOGY

#### Tenure

Dr. Stephen J. Krone, Technology Systems

#### Tenure and Promotion to Associate Professor

Dr. Sri R. Kolla, Technology Systems

LIBRARIES AND LEARNING RESOURCESTenure

Ms. Mary G. Wrighten, Information Services

Promotion to Associate Professor

Mr. John C. Glaviano, Cataloging Department

Ms. Coleen Parmer, Government Documents

Promotion to Professor

Dr. Dennis East, Associate Dean

FIRELANDS COLLEGEPromotion to Professor

Dr. Christopher J. Mruk, Natural and Social Sciences

Administrative Staff Personnel Changes Since December 1, 1995, Meeting and Appointment of Vice President for Academic Affairs

Mr. Bryan thanked members of the Vice President for Academic Affairs Search Committee for their time and effort and congratulated them on conducting a successful search.

No. 26-96 Mr. Bryan moved and Judge Connally seconded that the Board of Trustees has reviewed and ratified the Administrative Staff Personnel Changes since the December 1, 1995, meeting and the appointment of Dr. Charles Middleton as Vice President for Academic Affairs and Professor of History. The motion was approved with no negative votes.

PERSONNEL CHANGES  
ADMINISTRATIVE STAFF

December 1, 1995 through February 23, 1996

ACADEMIC AFFAIRSNew Appointments Full-time

John L. Clark	Coordinator of Career Services, Firelands Career Services	11-13-95/6-30-96	\$27,500 fyr
Jahmal Green	Research Assistant, Biological Sciences	11-6-95/11-5-96	\$19,000

New Appointments Part-time

Adele Yung	Editorial Assistant, Higher Education and Student Affairs	1-16-96/5-3-96	\$6,000
------------	--	----------------	---------

Reappointments Part-time

Ellen Dalton	Budget Coordinator, College of Musical Arts	1-8-96/6-30-96	\$12,000 fyr
Catherine Shaffner	Lab Instructor, Medical Technology	1-15-96/5-10-96	\$2,320

### Resignations

Stephen Bigley	Network Administrator, College of Business Administration	1-31-96	Moving
Dennis Horan	Director, Interactive Distance Education, Firelands College	2-9-96	Another position
Linda Nieman	Assistant Director, Sponsored Programs And Research	1-5-96	Dissatisfaction with supervision and work ethics

### Changes in Assignment, Title and/or Salary

- Ann Bowers, University Archivist/Assistant Director, Center for Archival Collections, from \$53,097 fyr to \$54,597 effective 7-1-95 until further notice; \$1,500 added to base salary for added teaching responsibilities.
- Marilyn Braatz, College Development Officer/Public Relations Specialist, College of Education and Allied Professions, from \$33,445 effective 7-1-95/6-30-96 to \$35,445 retroactive to 7-1-95 until further notice; market adjustment.
- Mark Bunce, Electrical/Recording Engineer, College of Musical Arts, from \$23,797 effective 7-1-95/6-30-96 to \$25,797 retroactive to 7-1-95 until further notice; market adjustment.
- Tina Bunce, Publicity/Publications Manager, College of Musical Arts, from \$24,582 effective 7-1-95/6-30-96 to \$26,582 retroactive to 7-1-95 until further notice; market adjustment.
- Robert Graham, Archivist, Institute for Great Lakes Research, \$750 stipend (one-time only) in addition to regular salary for temporary added responsibilities as building coordinator for the Northwest Ohio Regional Book Depository, effective 1-1-96/6-30-96.
- Alyson Meeker, Mathematics Assistant, Firelands Learning Center, \$28,375 academic year rate, adjust contracted period of employment from 8-23-95/5-22-96 to 8-23-95/5-10-96 and 5-29-96/6-7-96 (adjustment of eight working days).
- Carmen Castro-Rivera, Assistant Director of Undergraduate Studies in Business, from \$34,750 fyr to \$35,750 fyr, effective 12-11-95 until further notice; salary increase due to completion of all requirements for the MBA degree.
- Kathryn Rollins, Coordinator, Academic Area Budgets, from \$40,272 fyr to \$40,632 fyr, retroactive to 7-1-95; merit recalculation.
- Patricia Salomon, Coordinator of Serials, University Libraries and Learning Resources, \$750 stipend (one-time only) in addition to her regular salary for added responsibilities as supervisor of bindery unit, effective 1-1-96/6-30-96.
- Darlene Whipple from Interim Director of Options, \$25,000 fyr, externally funded, effective 8-1-95/12-31-95 to Director of Options, Continuing Educational, International and Summer Programs, \$30,000 fyr, externally funded, effective 1-1-96/6-30-96; promotion.
- Sabrina White from Associate Director, Alumni Affairs, University Relations, \$31,906 fyr (resignation effective 11-28-95) to Assistant Director, Graduate Studies in Business, College of Business Administration, \$38,000 fyr, effective 11-29-95/6-30-96; promotion.

### OPERATIONS

#### New Appointments Full-time

Robert Walker	Assistant Director, University Bookstore	12-11-95/6-30-96	\$37,000 fyr
---------------	--	------------------	--------------



### Leave of Absence

Jean Crozier, Service Manager, University, effective 1-10-96/2-22-96 and 3-1-96/3-8-96, leave without pay.

### Changes in Assignment, Title and/or Salary

Sandra LaGro, Director, Risk Management, from \$44,809 effective 7-1-95/6-30-96 to \$50,809, retroactive to 7-1-95 until further notice; market adjustment.

Edward O'Donnell, Associate Director, Food Operations, \$870 stipend, effective 2-1-96/6-30-96, salary increase for also assuming the duties of the Director of Food Operations.

Jane Schimpf from Director, Food Operations, \$62,412 fyr to Assistant Vice President, Auxiliary Services, \$67,000 fyr effective 1-1-96/6-30-96; promotion.

### PLANNING AND BUDGETING

#### Changes in Assignment, Title and/or Salary

Linda Hamilton, Director of Budgeting, Planning and Budgeting, from \$46,450 effective 7-1-95/6-30-96 to \$52,950 retroactive to 7-1-95 until further notice; market adjustment.

Lori Hogrefe, Director, Internal Auditing, from \$43,800 fyr effective 7-1-95/6-30-96 to \$49,300 retroactive to 7-1-95 until further notice; market adjustment.

Marjorie Hufford, Director of Records, Registration and Records, from \$36,147 effective 7-1-95/6-30-96 to \$44,000 retroactive to 7-1-95 until further notice; market adjustment. Also, administrative stipend no longer in effect as of 7-1-95.

Gene Palmer from Systems Specialist, \$27,038 effective 7-1-95/6-30-96 to Director of Student and Information Services, Registration and Records, \$39,000 retroactive to 7-1-95 until further notice; promotion.

Laura Waggoner from Director Student Services \$36,979 effective 7-1-95/6-30-96 to Director of Registration and Scheduling, Registration and Records, \$44,000 retroactive to 7-1-95 until further notice; market adjustment and title change. Also, administrative stipend no longer in effect as of 7-1-95.

### PRESIDENT'S AREA

#### Reappointments Full-time

Gary Blackney	Head Coach of Men's Intercollegiate Football and Assistant Athletic Director for Football Operations and External Affairs, Intercollegiate Athletics	7-1-95/6-30-96	\$110,227 fyr
---------------	--	----------------	---------------

#### Charges in Assignment, Title and/or Salary

Annette Davidson, Athletic Trainer, Intercollegiate Athletics, from \$22,191 effective 8-1-95/5-31-96 to \$24,500 retroactive to 8-1-95 until further notice; market adjustment.

Stephen Merfeld, Assistant Men's Basketball Coach, Intercollegiate Athletics, from \$30,963 effective 7-1-95/6-30-96 to \$36,000 retroactive to 7-1-95 until further notice; market adjustment.



STUDENT AFFAIRSNew Appointments Full-time

Elizabeth DeMuesy	Coordinator of Special Projects, Student Housing and Residence Programs	1-10-96/5-20-96	\$14,000 10 mo. Rate
-------------------	---	-----------------	-------------------------

Leave of Absence

Susan Perkins, Nurse Clinician, Student Health Services, 12/15, 18/95, leave without pay.

Changes in Assignment, Title and/or Salary

Pamela Allen, Associate Director, Career Services, from \$31,969 effective 7-1-95/6-30-96 to \$35,000 retroactive to 7-1-95 until further notice; market adjustment.

Zhanna Brant, Staff Physician, Student Health Services, employed extra hours on 10-4-95, 11-1-95 and 12-6-95 (3 hours each day); \$455.94.

Wayne Colvin, Associate Director of Student Housing and Residence Programs (Administration and Facilities), from \$47,104 effective 7-1-95/6-30-96 to \$55,000 retroactive to 7-1-95 until further notice; market adjustment.

Gregory DeCrane, Assistant Vice President for Student Affairs and Dean of Students, from \$60,624 effective 7-1-95/6-30-96 to \$67,500 retroactive to 7-1-95 until further notice; market adjustment.

Teresita Domini, Staff Physician, Student Health Services, employed extra hours on 10-18-95 and 11-15-95 (3 hours each day); \$308.82.

Kathryn Ellis, Part-time Pharmacist, Student Health Services, employed extra hours on 10/2, 4, 9, 11, 16, 18, 23, 25, 30/95 (11 hours), 11/1, 6, 8, 13, 15, 20, 27, 29/95 (10 hours), and 12/4, 6, 8, 11, 13, 18, 20/95 (13 hours); \$732.02.

Richard Hughes, Associate Director of Student Housing and Residence Programs (Education and Judicial Programs), from \$41,101 effective 7-1-95/6-30-96 to \$48,000 retroactive to 7-1-95 until further notice; market adjustment.

Joann Kroll, Director, Career Services, from \$57,885 fyr to \$61,385 fyr, effective 1-1-96 until further notice; market adjustment.

Scott Levin, Assistant Director (Aquatics), Recreational Sports, from \$38,072 effective 7-1-95/6-30-96 to \$40,000 retroactive to 7-1-95 until further notice; market adjustment.

Joanne Navin, Nurse Clinician/Clinic Coordinator; Associate Director Student Health Services, from \$51,705 effective 7-1-95/6-20-96 to \$53,500, retroactive to 7-1-95 until further notice; market adjustment.

Jack Taylor, Assistant Vice President for Student Affairs and Director Multicultural Affairs and Student Services, from \$62,455 effective 7-1-95/6-30-96 to \$64,500 retroactive to 7-1-95 until further notice; market adjustment.

Jeanne Wright, Coordinator of Health Promotions, Student Health Center, from \$34,542 (actual) full-time fiscal year, one-half days May, June, July to \$39,390 full-time fiscal year, effective 7-1-95/6-30-96; salary increase due to working full days during May, June, July.

UNIVERSITY RELATIONSNew Appointments Full-time

Karen Malcolm	Educational Technologist, Northwest Ohio Educational Technology Foundation	12-15-95/10-15-96 (externally funded)	\$24,000 10 mo. Rate
---------------	--	--	-------------------------

### New Appointments Part-time

Joyce Chapple	Special Assistant to the General Manager, WBGU-TV	11-15-95/6-30-96	\$13,120 fyr
---------------	--	------------------	--------------

### Resignations

Timothy Westhoven	Photographer/Videographer, WBGU-TV	1-19-95	Another position
Amy Cole Wong	Assistant Director, Alumni Affairs	2-2-96	Another position

### Changes in Assignment, Title and/or Salary

Sally Blair from Director, \$45,273 (externally funded) effective 8-15-95/8-14-96 to Executive Director, Northwest Ohio Educational Technology Foundation, \$50,272 (externally funded) retroactive to 8-15-95 until further notice; promotion due to reorganization.

Linda Fahrback from Business Manager, \$15,911 (externally funded) effective 7-1-95/3-31-96 to Business Manager/Grant Coordinator, Northwest Ohio Educational Technology Foundation, \$17,911 (externally funded), retroactive to 7-1-95 until 3-31-96; promotion due to reorganization.

Kenneth Frisch from Associate Vice President and Director of Development to Director of Planned Giving, Development, effective 1-2-96 until further notice, title change only due to change in assignment.

Gail Hansen, Director of Research and Development, Development from \$37,805 effective 7-1-95/6-30-96 to \$42,805 retroactive to 7-1-95 until further notice; market adjustment.

Phyllis Hartwell from Media Distribution Assistant Manager, \$16,480 (externally funded) effective 9-1-95/5-31-96 to Media Distribution Manager, Northwest Ohio Educational Technology Foundation, \$23,000 (externally funded) retroactive to 9-1-95/6-30-96; promotion following the death of the Media Distribution Manager.

Roger Minier from Assistant Director, \$34,039 (externally funded) effective 8-15-95/8-14-96 to Director of Media Services, Northwest Ohio Educational Technology Foundation, \$39,039 (externally funded) retroactive to 8-15-95 until further notice; promotion due to reorganization.

Patricia Ritchey from Associate Director, \$37,161 (externally funded) effective 8-15-95/8-14-96 to Director of Educational Services, Northwest Ohio Educational Technology Foundation, \$42,161 (externally funded) retroactive to 8-15-95 until further notice; promotion due to reorganization.

Sabrina White, Associate Director of Alumni Affairs, from \$31,906 fyr to \$34,406 fyr, effective 7-1-95/11-28-95; her 1995-96 contract salary did not include the \$2,500 increase for her promotion to Associate Director.

### ACADEMIC AFFAIRS – FACULTY

#### **1996-97 New Appointment**

Charles R. Middleton, Vice President for Academic Affairs and Professor of History, Tenure; \$132,000; effective July 1, 1996.

Mr. Bryan reported that the Human Resources and University Programming Committee also discussed a recommendation to grant an honorary degree to Toni Morrison, author and Professor of Humanities at Princeton University, an update on the Mercer Study and participation of student trustees in Board meetings. Student Trustee participation in executive sessions may be an action item at a future meeting.

## OTHER ITEMS

Sponsored Grants and Contracts Awarded: November and December 1995, and January 1996

No. 27-96 Mr. Medlin moved and Mr. Marsh seconded that grants and/or contracts in the amount of \$3,363,792.05 for the months of November and December, 1995, and January 1996, be accepted and expenditures applicable thereto in that amount be authorized. The motion was approved with no negative votes.

	<u>Total for Period</u>	<u>Fiscal Year to Date</u>
November	\$ 205,395.05	\$9,649,034.69
December	2,027,847.00	11,676,881.69
January	1,130,550.00	12,807,431.69

Proposed Appointment to Firelands College Advisory Board

No. 28-96 Mr. Medlin moved and Judge Connally seconded that the Board of Trustees confirm the appointment of David Voight, nominated to fill the expired term of Daniel Keller, for membership to the Firelands College Advisory Board in accordance with action taken at the January 25 meeting of the Firelands Board. The motion was approved with no negative votes.

## REPORT - GENERAL

Sandra MacNevin, Special Assistant to the President for Research and Policy Analysis

Ms. MacNevin presented an update on the Building Community Project and the Focus on February Pro-gram held on campus during the week of February 5-9. The Building Community Project was established as a joint initiative between the President and the Faculty Senate. The Task Force, composed of 30 members representing every campus constituency, was given its charge in October 1995. President Ribeau delivered a campus-wide address on November 17 to launch the project. Approximately 1,000 members of the campus community attended and heard President Ribeau's proposal to begin defining community at Bowling Green State University. Participants at the event were given a questionnaire to complete. Questions they were asked to address were: How would you define community ideally and actually at BGSU? What are factors that contribute to building community at BGSU? What are some of the barriers that work against building community at BGSU? They also were asked to propose focus group topics, themes for discussion at a campus-wide event, and other formats that might help address these issues. Between November 17 and January 15, the Task Force received about 200 responses from the campus community and subsequently held a day-long retreat to review these responses and to identify patterns of concerns among university constituents. The Task Force identified 34 umbrella topics that covered the majority of priority concerns of the campus, and these topics became the focus group session themes for the Focus on February event. Ms. MacNevin directed the Trustees to the list of topics in a Building Community notebook distributed to them prior to the meeting.

The 34 focus group topics were scheduled over the course of one week for a variety of reasons related to focus group theory and research as well as time and space considerations. Each topic was repeated two to five times depending upon its priority as defined from the initial questionnaire responses. To allow for maximum participation, 118 sessions were scheduled



during the week, from 8:30 a.m. - 6:30 p.m., Monday through Friday; but 175 sessions actually took place due to the number of attendees and need to create overflow groups.

The Task Force had to recruit approximately 140 volunteer facilitators from the campus community to moderate the focus group discussions. It was initially felt that this might difficult to attain, because it involved such a considerable time commitment. Not only would the volunteers have to go through an intense training session but they would also have to commit to a minimum of a half day for organizing the event. The target number of volunteers was easily met, and four facilitator training sessions, conducted by volunteers from the Trinova Corporation, were held at the end of January.

Ms. MacNevin summarized participation in the focus groups sessions. From Monday through Thursday, the average number of participants per day was 300; on Friday, the number climbed to over 400. She mentioned that Trustees Laskey and Stroh dropped by during the event.

On Tuesday evening, February 6, a town meeting was organized for students to meet with the President and to discuss issues of concern to them. Approximately 300 students attended. As a result of this town meeting, students are now submitting to the task force suggested topics for student forums and discussion groups to be held in residence halls following spring break. The residence hall discussions and student forums will be moderated by the core group of volunteer facilitators.

On Thursday, February 8, President Ribeau, Fiona MacKinnon-Slaney and task force member Duane Whitmire traveled to Firelands College to participate in the Building Community Project at Firelands. Approximately 200 students, faculty and staff turned out to the event which was organized by Dean Darby Williams and Lesley Ruszkowski. Focus group sessions will be held at Firelands on March 6 and President Ribeau will be holding a student forum at Firelands on March 10.

Ms. MacNevin extended appreciation, on behalf of the Building Community Task Force, to a number of individuals who have assisted with the Building Community project and the Focus on February event.

The next step for the task force is the transcription stage. The steering committee of the task force along with graduate students from the MOD and HESA programs are preparing abridged transcriptions of the tapes. These abridged transcriptions will be analyzed by the full task force, and a final report will be prepared and submitted to President Ribeau by April 15.

Finally, a debriefing session with focus group volunteer facilitators will be held in the next few weeks to allow them an opportunity to evaluate the event from their experiences.

## REPORTS - CONSTITUENT REPRESENTATIVES

### Faculty Representative - Fiona MacKinnon-Slaney

Dr. MacKinnon-Slaney updated the Board of Trustees on recent Faculty Senate business. Faculty Senate's joint projects with the Administration have been especially productive over the last couple of months. A joint Faculty Senate-Administration committee to address the OBOR review of doctoral programs was formed and developed two resolutions which were sent to the Ohio Board of Regents. The Focus on February project, a major organizational development intervention, was launched. This project, which is unique to any institution of higher education in this country today, was designed to create a sense of collaboration and trust of inclusion and synergy in the culture of the university. The joint Early Retirement-Supplemental Retirement



Study Committee was established to analyze the financial and personnel aspects of the university's retirement program. Faculty Senate, also, has been holding conversations with groups of students about their learning needs. This joint partnership with students is critical if a climate of excellence is to be sustained in this learning environment.

Last month, Dr. MacKinnon-Slaney talked with an alumni group about the shared governance process and the responsibilities of Faculty Senate. She noted that the alumni, especially those in business and industry, were complimentary about the Building Community project and topics that the campus was addressing related to the student learning environment.

Dr. MacKinnon-Slaney concluded her remarks by announcing that the Faculty Senate now has its own World Wide Web page, thanks to the efforts of Keith Bernhard, and invited everyone to celebrate BGSU pride by attending the Spirit Day festivities in the Union today.

#### Undergraduate Student Representative - Matt Jordan

Mr. Jordan, Vice President of Undergraduate Student Government, reported that two Undergraduate Student Government members were attending the National Association of Students in Higher Education Spring Conference this weekend. The purpose of the conference is to continue to develop strategies for combating drastic cuts in federal higher education loan programs and to kick off a national student voter registration drive called SAVE (Students Are Voting Everywhere). Participants will bring back techniques to improve voter registration drives on campus and to increase voter turnout for the upcoming Presidential primary elections.

Mr. Jordan summarized two pieces of legislation that Undergraduate Student Government has proposed: (1) more town hall meetings between students and President Ribeau and (2) extended weekend hours for the shuttle service.

Mr. Jordan announced that elections will take place on March 12-14 and directed the Board of Trustees to a copy of the ballot that will appear on the World Wide Web to allow students to vote on-line.

#### Graduate Student Senate Representative - Vilma Matos-Ortiz

Ms. Matos-Ortiz thanked Mr. Laskey and the Board of Trustees for their prompt response to the Graduate Student Senate computer lab bill. The faculty/graduate student/staff lab is now open Sunday through Thursday until 11:30 p.m. Other legislation recently passed includes a bill supporting the current university policy on academic honesty and a bill supporting Faculty Senate's initiatives deploring the Ohio Board of Regents' policies on doctoral program reviews.

She announced that the Graduate Student Senate will be hosting a Sounds of the World Concert on March 15 in the Saddlemire Student Services Building and an awards ceremony on May 3 to present the Shanklin Award recognizing graduate student excellence in research, the OCGRE award recognizing an outstanding faculty contributor to graduate education, and the Research Assistant/Administrative Assistant Award recognizing an outstanding graduate research assistant and outstanding graduate administrative assistant.

#### Firelands College Advisory Board Representatives - Patrick DeVille

Mr. DeVille, Vice President of the Firelands College Advisory Board, reported that on February 8 President Ribeau, Vice President Mason, Dr. MacKinnon-Slaney, and Dr. Duane Whitmire made a Building Community presentation at Firelands. That evening a reception hosted by

George Mylander was held at the Sandusky Yacht Club, and President Ribeau met with about 100 special friends of BGSU.

On January 17, Miss America visited Firelands as the national spokesperson for the Schools to Work concept, and Firelands' Tech Prep program was highlighted. Also, in January, Firelands participated in the University-wide Assessment Fair.

Firelands is waiting to hear from the Ohio Board of Regents regarding the service expectations report that was submitted in December. In addition, Firelands has been asked by the Ohio Board of Regents to submit its own functional mission statement, although one was approved by the Ohio Board of Regents for the entire university this past fall. Firelands is concerned with this request, because other colleges within the University have not been required to submit a separate statement, and it appears as though branch campuses will be linked with and viewed as no more than two-year colleges.

#### Administrative Staff Council Representative - Bryan Benner

Mr. Benner thanked President Ribeau for attending a recent Administrative Staff Council meeting. Mr. Benner shared with Trustees some of the comments he has heard from his colleagues about the Building Community Project and noted that this project will remain a high priority for Administrative Staff Council for the future. The Mercer Appeals Committee is making steady progress on 130 appeals that were submitted, and it is anticipated that recommendations will be forwarded to Administrative Council in the near future. Administrative Staff Council members will be volunteering for the March WBGU fundraising telethon, and the ASC Scholarship Committee will be sending out application packets soon.

#### Classified Staff Council Representative - Nancy Lee

Ms. Lee announced that Classified Staff Council has been working on a revision to the vacation policy, and hopes it will be brought to the Board of Trustees in near future. Council members will be answering phones for the March WBGU-TV pledge campaign. Ms. Lee thanked the vice presidents for their donations of \$150 each to help fund the State Employee Council of Ohio convention in July. There will be some interesting workshops centered around the theme of "A Better You," and Dr. Mason will welcome the group. Several Council members were active in the Focus on February event, serving as resource personnel and focus group leaders. There was a good turnout of classified staff at the focus group sessions, and it gave them a chance to learn about things going on outside of their immediate areas and to offer new ideas for change. University Benefits Manager Donna Wittwer spoke at the January meeting of Classified Staff Council, and is working with Blue Cross to get more doctors in the Firelands area to participate in the PPO. Dr. Katzner gave a technology presentation at the February meeting.

### ANNOUNCEMENTS

Mr. Laskey announced that the March 29 Board of Trustees meeting is canceled, and the next meeting will be Friday, April 26 at the Firelands Campus.

### EXECUTIVE SESSION

Chair Laskey announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, he proposed that members meet in an executive session for the purpose of conferring with an attorney concerning disputes and pending court action. He requested that members meet in executive session in the Chart Room with the

session expected to last approximately 60 minutes; the regular meeting to be reconvened at that time to take action if necessary and for the purposes of adjournment.

No. 29-96 Mr. Bryan moved and Judge Connally seconded that members of the Board of Trustees meet in an executive session to confer with an attorney concerning disputes and pending court action.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Bryan, Judge Connally, Mr. Laskey, Mr. Latta, Mr. Marsh, Mr. Medlin, Mr. Stroh. The motion was approved with seven affirmative votes.

The regular meeting recessed at 11:00 a.m., and the members moved to the Chart Room for executive session.

Chair Laskey reconvened the regular meeting at 1:00 p.m. and announced that members had met in executive session for 120 minutes for the purpose of conferring with an attorney concerning disputes and pending court action. No formal action was taken.

#### ADJOURNMENT

The meeting was adjourned at 1:05 p.m.